



INSPIRED  
FLOORCOVERINGS

## Carpet Flooring Maintenance Guide

**Inspired Floorcoverings** have designed a carpet to withstand high traffic commercial environments, however without regular maintenance the appearance of the carpet will begin to be affected, therefore reducing the lifespan of the carpet.

## Carpet Tile Care:

### Keeping Them Clean and Lasting Longer

To get the most out of your carpet tiles, you must reduce the soil traffic, remove any soil, remove any spots and stains and clean thoroughly and regularly using professional and qualified commercial cleaning companies that use the correct and professional equipment. It is essential for long-term performance .

Preventative care is also essential for increasing the lifespan of your carpet tiled floor.

- All outside entrance ways, carpark areas and walkways should be swept and cleaned thoroughly and regularly to minimise the amount of soil that gets on to the carpeted floor.
- Large barrier matting or walk-off matts, help remove soil from shoes and can hold large amounts of soil in their piles preventing them from entering the building.
- Plastic matts should be placed under all chairs and desks to prevent fibre damage and chair casters rubbing dirt into the carpet.
- Immediate removal of spots and spills between scheduled cleaning to prevent permanent stains, therefore increasing the lifespan of the carpet.
- A regular weekly vacuum clean is essential for the maintenance of your carpet tiled floor. Vacuuming removes dirt particles preventing them from causing fibre damage.

| TYPE OF STAIN                                         | REMOVAL OF STAIN STEP 1              | REMOVAL OF STAIN STEP 2                                    | REMOVAL OF STAIN STEP 3             | REMOVAL OF STAIN STEP 4 | REMOVAL OF STAIN STEP 5 |
|-------------------------------------------------------|--------------------------------------|------------------------------------------------------------|-------------------------------------|-------------------------|-------------------------|
| <b>Beverages</b><br>(Tea, Coffee, Mixed drinks, Beer) | Detergent                            | Vinegar                                                    | Detergent                           | Water                   | Water                   |
| <b>Red Cordial / Soft Drinks</b>                      | Consult Specialist                   | -----                                                      | Vinegar                             | -----                   | -----                   |
| <b>Hobby Glue</b>                                     | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |
| <b>Ink</b><br>(Ballpoint, Felt pen)                   | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |
| <b>Ink</b><br>(Fountain Pen)                          | Detergent                            | Vinegar                                                    | Ammonia                             | Water                   | -----                   |
| <b>Ink</b><br>(Permanent)                             | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |
| <b>Dye</b><br>(Blue, Green, Red, Black)               | Detergent for 3 minutes to 5 minutes | Hydrogen peroxide 20 - 30 minutes and repeat until removed | Repeat first 2 steps until removed. | Consult Specialist      | -----                   |
| <b>Blood</b>                                          | Detergent                            | Ammonia                                                    | Detergent                           | Cold Water              | -----                   |
| <b>Oil &amp; Grease</b>                               | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |
| <b>Paint</b> (latex)                                  | Detergent                            | Ammonia                                                    | Vinegar                             | Water                   | -----                   |
| <b>Furniture polish</b>                               | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |
| <b>Dirt/Mud</b>                                       | Detergent                            | Ammonia                                                    | Detergent                           | Water                   | -----                   |
| <b>Excrement</b>                                      | Detergent                            | Ammonia                                                    | Detergent                           | Water                   | -----                   |
| <b>Lipstick</b>                                       | Dry-Cleaning Solvent                 | Detergent                                                  | Water                               | -----                   | -----                   |

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|-------------------------------------|-----------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------|-------------------------|-------------------------|
| <b>Make-up, Mascara, Foundation</b> | Dry-Cleaning Solvent                                                                          | Detergent                            | Water                           | -----                   | -----                   |
| <b>Nail Polish</b>                  | Nail Polish Remover                                                                           | -----                                | -----                           | -----                   | -----                   |
| <b>Mercurochrome</b>                | Detergent                                                                                     | Ammonia                              | Vinegar                         | Detergent               | Water                   |
| <b>Milk / Ice cream</b>             | Detergent                                                                                     | Ammonia                              | Detergent                       | Water                   | -----                   |
| <b>Butter</b>                       | Dry-Cleaning Solvent                                                                          | Detergent                            | Water                           | -----                   | -----                   |
| <b>Candy / Sweets</b>               | Detergent                                                                                     | Vinegar                              | Detergent                       | Water                   | -----                   |
| <b>Chewing Gum</b>                  | Harden the gum with ice cubes, then shatter it with a blunt object and scrape off the pieces. | Dry-Cleaning Solvent for 3-5 minutes | Repeat Prior steps as necessary | -----                   | -----                   |
| <b>Egg</b>                          | Detergent                                                                                     | Ammonia                              | Detergent                       | Water                   | -----                   |
| <b>Fruit Juices / Berries</b>       | Detergent                                                                                     | Vinegar                              | Detergent                       | Water                   | -----                   |
| <b>Gravy</b>                        | Dry-Cleaning Solvent                                                                          | Detergent                            | Water                           | -----                   | -----                   |
| <b>Mayonnaise</b>                   | Detergent                                                                                     | Ammonia                              | Detergent                       | Water                   | -----                   |
| <b>Asphalt / Tar</b>                | Dry-Cleaning Solvent                                                                          | Detergent                            | Water                           | -----                   | -----                   |
| <b>Chocolate</b>                    | Detergent                                                                                     | Ammonia                              | Detergent                       | Water                   | -----                   |
| <b>Cooking Oil</b>                  | Dry-Cleaning Solvent                                                                          | Detergent                            | Water                           | -----                   | -----                   |
| <b>Cough Syrup</b>                  | Detergent                                                                                     | Ammonia                              | Vinegar                         | Detergent               | Water                   |